



Timberline Fire Protection District –Regular Meeting
February 15, 2023 @ 6:00PM
Station 3: 19126 Highway 119, Black Hawk CO 80422

Called to Order: 6:00PM

Title	Roll Call	Present
President	Rick Wenzel	X
Vice President	John Bushey	X
Treasurer	Whitney Donoghue	Absent, excused
Member at Large	Mary Kate McKenna	X
Member at Large	John Carder	X
	Others present	
Fire Chief	Paul Ondr	X
Administrative Chief	Jennifer Hinderman	X

Changes to agenda/Conflicts of Interest: None

Correspondence: None

Approve minutes:

January 10, 2023: Regular Meeting

Director Carder moved to approve the Regular Board minutes for January 10, 2023. Director McKenna: 2nd
Motion Passed

Public Comment: None

Treasurers Report

January 2023: Unaudited Financials

New Business: None

Old Business:

Station 4: Contract/Lease Agreement – completed, attached.

Station 7: GAA Contract/Lease Agreement – the GAA Board had a few questions regarding the lease. Timberline will continue to pay the internet and water/sewer at the station and power to the repeater tower. Chief provided a review of local costs to rent business space with approximate costs in the local area as \$16-22/sq ft. Current draft lease for GAA is \$14.28/square foot which is the same per square foot rental cost as DFPC.

Station 7: HCA Contract/Lease Agreement – signed today, attached. Chief opted to not sell them the shipping container and allow use of facility and container for no cost. They will be moving into Station 7 on February 21st.

Progress Reports:

Station 9: Virginia Canyon: Excavation is completed, forms for the concrete were put in yesterday. Concrete footers are scheduled for Friday morning, walls shortly afterwards. We received a change order today due to the additional hammer time, the increased final wall height, engineering, and insulation required per the permitting process. Total change order is \$13,000. Contractor would prefer to pour the floor and apron prior to construction of the building. All inclusive of these changes, we will be approximately \$16,000 over budget – however, we have a \$40,000 contingency budgeted. Discussion of fill for floor, Director Wenzel would like to ensure the fill is tested for proper compaction prior to the floor pour.

Station 3: Observatory: New septic line is installed, and project is complete. We also replaced the septic tanks and had the excavator do additional minor re-grading work. Top-soil, final grading, and driveway/parking area repair will be completed in the spring. Xcel Energy negotiations have been completed – their original offer was to cover \$16,000. The board last year asked Chief to increase the request to 50% of the total. After further negotiations and proof of prior damage, Xcel has approved a settlement amount of \$40,425.

Historical Preservation Grant will be submitted for the roof replacement, letter of intent has been submitted and approved (grant application is due mid-April). Roof costs are expected to be \$75,000, which includes a consultant managing the project. Total grant request is \$75,000, our match will be \$25,000 to stay within the requirement of the historical mini grant. Estimates for replacement of doors in process. Headquarters moves into the facility on Monday, February 21st. Signs will be placed on Station 7 directing residents to Station 3.

Apparatus Purchase: Chief Ondr, Captain Lutz, and Lt. Arendt flew to Canada to review two of the engine builds, now scheduled to be delivered by the end of March. Brush trucks should also be completed in March, likely to be picked up in Texas and in service by mid-April.
Repaired tender: Delivery of new cab by the end of February.

Chiefs Report: Informational/Monthly Report, attached.

Additional items:

FEMA SAFER Grant is open, we discussed with our grant writer the options of applying for 4 firefighters. Funding is 100% for 4-years. Grant submission date is March 17.

Chief discussed the breakdown of our 59 calls in January.

Pile burning with the Forest Service is continuing, approximately 8,000 piles have been burning. Pile burning will slow down until more snow is on the ground.

Station 3 garage build estimate came back at approximately \$1.2M-\$1.5M, build would include a \$30,000 cistern. Chief would like to form a committee with two board members to start discussing options to fund the project. Director's Bushey and Donoghue will begin the funding discussion with Chief Ondr and Chief Hinderman.

Director Wenzel: Policy review in a workshop, tentative May 25th before the regular meeting.

Public Comment: None

Adjourn: 8:10PM

Respectfully submitted by: Jennifer Hinderman, March 14, 2023