



**Timberline Fire Protection District –Regular Meeting**  
 July 19, 2022 @ 6:00PM  
 Fritz Peak Observatory: 19126 Highway 119, Black Hawk CO 80422

Called to Order: 6:00PM

Title	Roll Call	Present
President	Rick Wenzel	X
Vice President	John Bushey	X
Treasurer	Whitney Donoghue	Absent, excused
Member at Large	Mary Kate McKenna	X
Member at Large	John Carder	X
	Others present	
Fire Chief	Paul Ondr	X
Administrative Chief	Jennifer Hinderman	X

**Changes to agenda/Conflicts of Interest:** Add Consent Agenda items for mitigation trailer purchase and wage adjustment request. Both items to be reviewed with Chief’s Report.

**Correspondence:** None

**Presentations:**

Black Helmets: Ian Lemley, Christina Willis, Rob Hauck, and Nate Rodriguez

Introduction of Local Fire Chiefs:

- Chief Damian DiFeo, Golden Gate Fire
- Chief Garrett Ball, Coal Creek Fire
- Chief Mike Scott, Nederland Fire

Audit Presentation: Jason Adams, Adams Group, LLC.

- Audit review, clean audit is presented. Thank you to Admin Chief Jennifer Hinderman for her work.

**Approve minutes:**

May 24, 2022, Workshop Meeting – additional information added to minutes per July BOD meeting, original motion had been withdrawn.

Director Carder moved to approve the minutes for May 24, 2022. Director Bushey: 2nd

**Motion Passed**

June 14, 2022: Regular Meeting

Director Bushey moved to approve the minutes for June 14, 2022, as amended. Director McKenna: 2<sup>nd</sup>. Small edit to “Excel, change to Xcel. Remove additional information regarding workshop.

**Motion Passed.**

**Public Comment:** Commissioner Sandy Hollingworth - thank you for the mitigation work that district has been doing in Gilpin County. The current commissioners support our mitigation efforts.

**Treasurers Report**

June 2022: Unaudited Financials

**New Business:**

Tender 57 – Chief discussed the rollover accident a few weeks ago. Minor injuries to the driver. Major damage to vehicle, still working with the insurance company to determine next steps. Chief is working on a full after-action report for the next board meeting, which will also go out to the entire department. We have added stickers to each apparatus to remind staff to check the hood latches, and an email has gone out to the department to review what the latches should look like when closed as open/closed is very similar. We have tenders available from our neighbors, if needed.

**Old Business:**

Observatory Update: Kitchen floors and most of kitchen has been installed. The training room floors are carpeted. Ward will be moving his office into the basement shortly. Xcel Energy met with us to review the sewer, need to have the line viewed by camera again. Roof repairs on hold for now.

Apparatus Update: Met with the sales representative, chassis increases have occurred. More details at the next BOD workshop.

Chief’s Review Planning: Director Bushey will lead the review process. Chief will do his self-evaluation by August 9th, the board will review 5 days prior to the August 16<sup>th</sup> meeting and create rankings for each opinion. Director McKenna will abstain from the review since she recently jointed to board. Chief would prefer doing the review in public session.

**Chiefs Report: Informational/Monthly Report, attached.**

Workshop scheduled for August 16th @ 4PM.

**Consent Agenda Item: Mitigation Trailer, attached.**

Director Carder moved to approve up to \$12,000. Director McKenna: 2<sup>nd</sup>

**Motion Passed**

**Consent Agenda Item: Temporary Pay Increase, attached.**

Director Bushey moved to approve the temporary pay increase, beginning Aug 1 through December 18.

Director Carder: 2<sup>nd</sup>. Director Bushey asked that Chief clarify to staff that the increase is temporary.

**Motion Passed**

**Public Comment:**

Sandy Hollingsworth, update from Gilpin County Commissioners:

- Final contract for drone has been signed
- CAD system update has recently occurred
- Agreement for GIS services has been completed

Chief Schimanskey appreciated that the Board attended the fair.

Open House scheduled on August 13<sup>th</sup> at Station 3

**Executive Session:**

24-6-402(4)(e), Determining negotiations relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators regarding the Smith Hill Station.

Director Bushey moved to enter into executive session as noted above. Director Carder: 2<sup>nd</sup>

**Motion Passed.**

End executive session @ 9:32PM  
Resume regular session @ 9:33PM

The board directed Chief Ondr to sign the non-disclosure agreement regarding the Smith Hill station to obtain the appraisal information; he was also directed to obtain a written offer for the transfer of the property.

**Adjourn:** 9:35PM

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Respectfully submitted by: Jennifer Hinderman, August 16, 2022