



Timberline Fire Protection District – Special Meeting Minutes
September 22, 2014 @ 8AM - Station #3, 660 Highway 46, Black Hawk CO 80422

MEETING CALLED TO ORDER: 8:05AM

TITLE	ROLL CALL	PRESENT
PRESIDENT	JIM CRAWFORD	X
VICE-CHAIR	RICK WENZEL	X
TREASURER	RIK HENRIKSON	X
MEMBER AT LARGE	CHIP SMITH	X – VIA PHONE
SECRETARY	PAUL ONDR	X
	OTHERS PRESENT	
MINUTE TAKER	JENNIFER HINDERMAN	X

PUBLIC COMMENT: NONE

NEW BUSINESS:

OUTSTANDING ISSUES FROM CHIEFS RESIGNATION: JENNINGS HAS NOT SIGNED THE RESIGNATION AGREEMENT AS OF YET. MOST OF HIS PERSONAL BELONGINGS WERE PICKED UP ON FRIDAY. NEEDS ASSISTANCE FROM MAINTENANCE TO GET HIS BELONGINGS OUT OF HIS PERSONAL VEHICLE. BOARD DETERMINED THAT JENNINGS NEEDS TO GET THE REMAINDER OF HIS ITEMS OUT OF THE OFFICE BY FRIDAY, SEPTEMBER 26TH.

CHIP REQUESTED, PER ATTORNEY RECOMMENDATION, THAT THE DISCUSSION WITH THE SHERIFFS OFFICE NEEDS TO BE DISCUSSED ASAP, JIM STATED THAT HE HAS SPOKEN TO BRUCE HARTMAN. RIK HENRIKSON WAS INFORMED OF THE SITUATION.
CHIP: OUR ATTORNEY HAS ADVISED THAT WE HAVE A DUTY TO REPORT.

BELONGING TO JENNINGS (UNFOUND): WIRELESS MICROPHONE FOR PA SYSTEM AND COMMAND VEST. CHIP: HOLSTER AND GUN SIGHTS SHOULD BE PAID FOR BY JENNINGS SINCE TIMBERLINE HAS NO USE FOR THOSE ITEMS INCLUDING THE REBATE ISSUE, PERSONAL RENTAL CAR AND PARKING TICKET.

WHICH ITEMS ARE STILL UNFOUND? JIM STATED THAT IT IS A PROCESS, REVIEW OF LIST NEEDS TO BE DONE. ASUS COMPUTER AND TIMBERLINE FACEBOOK PAGE PASSWORD HAS STILL NOT BEEN RECOVERED. CHIP REQUESTED THAT JENNIFER CREATE A CURRENT LIST/SUMMARY – SEND TO THE BOARD ON A REGULAR BASIS.

RIK: DOES JIM FEEL THAT JENNINGS WILL PAY RESITUATION FOR THE ITEMS? JIM: OVERALL, SEEMED LIKE IT MAY NOT BE AN ISSUE OTHER THAN THE 40 HOURS OF PTO.

WORKMANS COMP UPDATE: JENNIFER HAS NOTIFIED PINNACOL THAT JENNINGS HAS RESIGNED. JENNINGS NEEDS TO PROVIDE US INVOICES FOR THE SERVICES THAT JENNINGS PAID FOR USING DEPARTMENT CREDIT CARD. JIM WILL WORK WITH JENNIFER TO GET THESE ISSUES SOLVED. \$500 CHARGE ON DEPARTMENT CREDIT CARD AND ONE COPAY FOR SERVICES THAT SHOULD HAVE BEEN COVERED BY WORKMANS COMP.

CHIP: HAS NOTIFICATION GONE TO THE PRESS? JIM: YES. OTHER AGENCIES? YES.

ACTING CHIEFS PAY RATE:

PAUL MOVED TO CHANGE THE CHIEFS PAY RATE TO \$25 AS OPPOSED TO \$20 TO MATCH PRIOR PAY. RIK 2ND.
CHIP: WOULD LIKE TO REMOVE THE 15 HOUR CAP, IN AN EFFORT TO NOT HANDICAP HIM IF ADDITIONAL ITEMS NEED TO BE COMPLETED. PAUL WOULD LIKE TO RAISE CAP INSTEAD OF REMOVING. RICK: RETEROACTIVE TO SEPTEMBER 17TH.

PAUL WITHDREW HIS MOTION.

PAUL MOVED TO AMEND THE ACTING CHIEFS PAY TO \$25/HOUR WITH A 25 HOUR MAXIMUM RETRERO TO SEPT 17TH. RIK 2ND.

CHIP: YES, PAUL: YES, RICK WENZEL: YES, RIK HENRIKSON: YES, JIM: YES – **MOTION PASSED**

FORMULATE PLAN FOR HIRE NEW CHIEF:

RICK WENZEL PRESENTED DOCUMENTATION FROM THE PRIOR CHIEF HIRING PROCESS.

JOB DESCRIPTION, VACANCY ANNOUNCEMENT, APPS RECEIVED, REVIEW, EACH BOARD MEMBER CAME UP WITH A LIST OF 5, THEN MET TO REVIEW AND COME UP WITH THOSE TO INTERVIEW.

PAUL AND RICK WENZEL WILL WORK ON THE TIMELINE AND INTERVIEW PROCESS.

JIM WILL WORK ON THE JOB DESCRIPTION AND SALARY RANGE (\$60K-\$90K) – ENSURE THAT THERE IS A HEAVY VOLUNTEER LEADERSHIP EXPERIENCE.

CHIP: VACANCY ANNOUNCEMENT, DISTRICT DESCRIPTION AND APPLICATION REVIEW.

RIK: INTERVIEW QUESTIONS, BACKGROUND CHECKS AND WHERE TO ADVERTISE.

ESTIMATED OPENING DATE OF OCTOBER 16, 2014 – CLOSING DATE END OF JANUARY 31, 2015.

SCHEDULE SPECIAL MEETING TO REVIEW: OCTOBER 9, 2014 @ 7:30AM

REVERT TO OUTSTANDING ISSUES FROM CHIEFS RESIGNATION:

PAUL: PER MES, THE VENDOR FOR AIRPACKS FROM AFG GRANT, PACKS HAVE SHIPPED TODAY. JIM: EXPECTED MATCH IS 5%. GRANT DETAILS WILL NEED TO BE INVESTIGATED FOR OUR FILES. PACKS ARE COMPATIBLE WITH THE NEW SYSTEM BUT NOT THE NEW STANDARDS.

AIR TRAILER GRANT: MES IS WAITING FOR APPROVAL FROM THE NORTH CENTRAL REGION. DELIVERY SHOULD BE BY THE END OF 2014. JIM HAS THE UASI CONTACT FOR THE GRANT.

BRUSH 4: OFFER FROM A GENTLEMAN IN CALIFORNIA. WHAT SHOULD WE DO WITH THE REMAINING TRUCKS LISTED FOR SALE ON BRINDLEE? LEAVE THE TRUCKS LISTED AS IS FOR NOW. PRICES HAD BEEN REDUCED A FEW MONTHS AGO.

ADDITIONAL ITEMS:

COSTS AT STATION 2, RELATED TO GILPIN AMBULANCE: WILL BE ON AGENDA FOR THE OCTOBER 15, 2014

JIM WILL ATTEND THE LEPC (LOCAL EMERGENCY PLANNING COMMITTEE) MEETING NEXT WEEK

CHIP LEFT MEETING AT 9:19AM

JIM: ALSO ADD TO NEXT MEETING, 911 AUTHORITY.

INITIAL BUDGET MEETING ON WEDNESDAY: CHIEF SCHIMANSKEY, PAUL ONDR AND SCOTT NORDGREN

BUDGETED AMOUNT FOR THE HIRING PROCESS: PAUL WILL REVIEW PRIOR BUDGET WITH SCOTT AND REPORT BACK ON OCT 9TH.

MEETING ADJOURNED: 9:23AM

NEXT MEETINGS:

SPECIAL MEETING: OCTOBER 9, 2014 @ 7:30AM – STATION #3

REGULAR MEETING: OCTOBER 15, 2014, 2014 @ 7PM – STATION #3

RESPECTFULLY SUBMITTED BY: JENNIFER HINDERMAN, OCTOBER 15, 2014

SECRETARY: _____

DATE: _____