



Timberline Fire Protection District – Regular Meeting Minutes
September 17, 2014 @ 7PM - Station #3, 660 Highway 46, Black Hawk CO 80422

MEETING CALLED TO ORDER: 7:05PM

TITLE	ROLL CALL	PRESENT
PRESIDENT	JIM CRAWFORD	X
VICE-CHAIR	RICK WENZEL	X
TREASURER	RIK HENRIKSON	ABSENT, EXCUSED
MEMBER AT LARGE	CHIP SMITH	X
SECRETARY	PAUL ONDR	X
	OTHERS PRESENT	
CHIEF	CHRIS JENNINGS	X
MINUTE TAKER	JENNIFER HINDERMAN	X

CHANGES TO AGENDA: NONE

PUBLIC COMMENT: NONE

CORRESPONDENCE/EMAIL: NONE

RECESS TO PENSION BOARD MEETING: 7:08PM

RECONVENE REGULAR BOARD MEETING: 7:20PM

APPROVE MINUTES:

AUGUST 13, 2014: REGULAR MEETING:

RICK WENZEL MOVED TO APPROVE THE MINUTES FROM AUGUST 13, 2014. PAUL: 2ND.
CHIP: YES, PAUL: YES, RICK WENZEL: YES, JIM: YES – **MOTION PASSED**

SEPTEMBER 10, 2014: EMERGENCY MEETING

PAUL MOVED TO APPROVE THE MINUTES FROM SEPTEMBER 10, 2014. RICK WENZEL: 2ND.
CHIP: YES, PAUL: YES, RICK WENZEL: YES, JIM: YES – **MOTION PASSED**

TREASURERS REPORT: REVIEW OF THE AUGUST 2014 FINANCIALS, REVIEWED BY JIM CRAWFORD – ATTACHED.

CHIP NOTED THAT WE MUST HAVE RECEIPTS FOR ACCURATE ACCOUNTING PURPOSES. NOTING THAT THERE ARE 4 ITEMS WITHOUT RECEIPTS. RICK WENZEL: IT IS NOT APPROPRIATE FOR PAID EMPLOYEES TO RECEIVE A BUSINESS LUNCH. CHIP WOULD LIKE THIS TOPIC TO BE AN AGENDA ITEM FOR THE NEXT MEETING.

LINE ITEM 4455: THE MAJORITY OF THIS LINE ITEM IS CHIEFS TRAINING NOT DEPARTMENT TRAINING.

MEDICAL SUPPLIES: SOME OF THE FUNDS TO PURCHASE BAGS IS UNDER A GRANT.

DRAFT BUDGET FOR 2015: PAUL WILL BE WORKING WITH CHRIS SCHIMANSKEY AND SCOTT NORDGREN TO PREPARE FOR THE OCTOBER 15, 2014 DEADLINE. PAUL: WILL BE PRESENTED TO THE BOARD APPROXIMATELY A WEEK PRIOR.

STATION 8: CHIP: WILL THERE BE ADDITIONAL CHARGES? PAUL: THERE ARE OUTSTANDING BIDS FOR ADDITIONAL DIRT WORK. JENNIFER STATED THAT WE NEED TO SECURE ADDITIONAL COMPREHENSIVE BIDS FOR THE PROJECT.

CHIEFS REPORT: NONE

OLD BUSINESS:

STATION 3 INSURANCE CLAIM UPDATE: JIM WOULD LIKE TO DROP THE ISSUE WITH THE COUNTY – AT THIS TIME WE DON'T HAVE ANY PROOF TO CONVINCE THE COUNTY TO PAY FOR IT SINCE THEY ARE TAKING THE POSITION THAT THIS WAS COINCIDENTAL. BOARD AGREED TO DROP THE ISSUE.

CONTRACT/PROCUREMENT POLICY: POSTPONED INDEFINITELY, CHIP WILL REQUEST WHEN READY.

NEW BUSINESS:

ROSTER: CHIP WOULD LIKE CLARIFICATION REGARDING OUR ROSTER AND ACCURATE INFORMATION/NUMBERS RELEASED TO THE PUBLIC. 8 NEW MEMBERS ON THE DEPARTMENT. CHIP WOULD LIKE THE CHIEF TO MONITOR THE RECRUITMENT. NO NEW BLACK HATS IN MANY YEARS, CHIEF NEEDS TO DEFINE A PROCESS TO GET FOLKS TRAINED. JIM: FF1 TRAINING FOR THE FALL HAS BEEN RESCHEDULED FOR SPRING 2015. PAUL: NEW MEMBERS WILL NOW ONLY BE BROUGHT ON TWICE A YEAR TO STREAMLINE. OCTOBER 10TH WILL BE THE DEADLINE FOR NEW MEMBERS FOR 2014 – ANOTHER ROUND OF NEW RECRUIT TRAINING WILL BE SHORTLY AFTER.

PUBLIC COMMENT: NONE

EXECUTIVE SESSION:

PAUL MOVED TO ENTER INTO EXECUTIVE SESSION PER 24-6-402(4)(F) CRS REGARDING PERSONNEL MATTERS WITH CHIEF JENNINGS. RICK: 2ND.

CHIP: YES, PAUL: YES, RICK WENZEL: YES, JIM: YES – **MOTION PASSED**

END REG SESSION AT: 7:52PM

ENTER EXECUTIVE SESSION AT 8:02PM

END EXECUTIVE SESSION AT: 8:47PM

RECONVENE REGULAR SESSION 8:52PM

JIM: CHIEF JENNINGS HAS SUBMITTED HIS RESIGNATION, EFFECTIVE IMMEDIATELY.

PAUL MOVED TO ACCEPT CHRIS JENNINGS RESIGNATION, CHIP 2ND.

PRESIDENT WILL MEET WITH CHIEF JENNINGS BEFORE 5PM FRIDAY TO HANDLE EQUIPMENT ISSUES.

CHIP: YES, PAUL: YES, RICK WENZEL: YES, RIK HENRIKSON: YES, JIM: YES – **MOTION PASSED**

CHANGES TO AGENDA: NEW BUSINESS – APPOINT ACTING CHIEF ALONG WITH ACTING CHIEF PAY, STAFF HOURS

ACTING CHIEF: RICK WENZEL MOVED TO APPOINT ASSISTANT CHIEF CHRIS SCHIMANSKEY TO ACTING CHIEF. CHIP 2ND.

HAS BEEN ACTING CHIEF SINCE JENNINGS WAS PLACED ON ADMINISTRATIVE LEAVE LAST WEEK.

CHIP: YES, PAUL: YES, RICK WENZEL: YES, RIK HENRIKSON: YES, JIM: YES – **MOTION PASSED**

ACTING CHIEF PAY: JIM PROPOSED THAT WE PAY CHIEF SCHIMANSKEY FOR UP TO APPROXIMATELY 10 HOURS FOR ADMINISTRATIVE WORK ONLY. TIME FOR CALLS OR OPERATIONAL DUTIES WILL NOT BE PAID. JIM WOULD LIKE TO ALLOW UP TO 15 HOURS PER WEEK AT \$20/HOUR.

PAUL MOVED TO PAY ACTING CHIEF SCHIMANSKEY UP TO 15 HOURS A WEEK @ \$20/HOUR. CHIP: 2ND.

PAUL AMENDED 15 HOURS PER WEEK FOR ADMINISTRATIVE DUTIES ONLY. CHIP: 2ND.

CHIP: YES, PAUL: YES, RICK WENZEL: YES, RIK HENRIKSON: YES, JIM: YES – **MOTION PASSED**

PAUL MOVED TO INCREASE THE BUSINESS MANAGERS HOURS TO 40 HOURS PER WEEK UNTIL THE JANUARY BOARD MEETING, AT WHICH TIME THE ISSUE WILL BE REVISITED. RICK: 2ND. OVERTIME ABOVE 40 HOURS WILL BE APPROVED AT THE DISCRETION OF THE ACTING CHIEF. CHIP WOULD LIKE A SALARY DISCUSSION ON THE OCTOBER MEETING AGENDA. THANK YOU TO JENNIFER FOR HER ASSISTANCE OVER THE LAST TWO WEEKS.

CHIP: YES, PAUL: YES, RICK WENZEL: YES, RIK HENRIKSON: YES, JIM: YES – **MOTION PASSED**

MAINTENANCE STAFF: PAUL STATED THAT THE PART-TIME EMPLOYEES CAN WORK UP TO 30 HOURS PER WEEK PER THE AFFORDABLE CARE ACT – OUR POLICIES STATE 24 HOURS, UPDATE IN OCTOBER. PAUL WOULD PREFER THAT THE PART TIME MAINTENANCE STAFF WORK UP TO 30 HOURS PER WEEK.

PAUL MOVED TO INCREASE THE TWO PART TIME MAINTENANCE PERSONNEL UP TO 30 HOURS PER WEEK EACH. CHIP 2ND.

CHIP: YES, PAUL: YES, RICK WENZEL: YES, RIK HENRIKSON: YES, JIM: YES – **MOTION PASSED**

PUBLIC COMMENT: JOHN CARDER: DO WE STILL HAVE TAX REVENUES COMING IN? YES. IS THE TIMBERLINE BOARD INTENDING TO HIRE ANOTHER FULL TIME PAID CHIEF? YES.

BOB WALSH: WHAT IS THE NEXT PROCESS FOR HIRING THE NEXT FIRE CHIEF? THERE WILL BE AN INTERVIEW PROCESS AND A CHIEF WILL BE HIRED.

STACY @ WEEKLY-REGISTER CALL: WHAT PERSIPITATED THE CHIEFS RESIGNATION? JIM WOULD PREFER TO PREPARE A STATEMENT, TO BE SENT TO STACY NO LATER THAN FRIDAY. JIM REVIEWED STATION #3 INSURANCE CLAIM ISSUE. QUESTION REGARDING TRAINING COMMITTEE PROCESS.

BOB WALSH: ARE EMPLOYEES BEING PAID TO GO ON CALLS? PAUL: FROM LAST WEDNESDAY FORWARD THE MAINTENANCE STAFF IS NOT BEING PAID TO GO ON CALLS – CAN NOT ATTEST TO WHAT HAPPENED PRIOR UNDER CHRIS JENNINGS.

JIM: ADDITIONAL NEW BUSINESS – STATEMENT FOR THE PRESS AND FIREFIGHTER MEMBERSHIP. CHIP AND JIM WILL WORK WITH THE ATTORNEY TO PREPARE A STATEMENT. PAUL WILL NOTIFY THE ATTORNEYS.

PAUL WOULD LIKE TO SCHEDULE A SPECIAL MEETING: 8:00AM MONDAY SEPTEMBER 22, 2014. CHIP WILL ATTEND VIA SKYPE. @ STN 3.

MEETING ADJOURNED: 9:30PM

NEXT MEETINGS:

SPECIAL MEETING: SEPTEMBER 22, 2014 @ 8AM – STATION #3

REGULAR MEETING: OCTOBER 15, 2014, 2014 @ 7PM – STATION #3

RESPECTFULLY SUBMITTED BY: JENNIFER HINDERMAN, OCTOBER 15, 2014

SECRETARY: _____ **DATE:** _____