



Timberline Fire Protection District – Regular Meeting Minutes
May 19, 2015 @ 7PM - Station #3, 660 Highway 46, Black Hawk CO 80422

MEETING CALLED TO ORDER: 7:00PM

TITLE	ROLL CALL	PRESENT
PRESIDENT	JIM CRAWFORD	X
VICE-CHAIR	RICK WENZEL	X
TREASURER	PAUL ONDR	X
MEMBER AT LARGE	CHIP SMITH	X
SECRETARY	RIK HENRIKSON	X
	OTHERS PRESENT	
CHIEF	GLENN LEVY	X
MINUTE TAKER	JENNIFER HINDERMAN	X

CHANGES TO AGENDA: NONE

PRESENTATIONS: NONE

PUBLIC COMMENT: NONE

CORRESPONDENCE/EMAIL: NONE

LEGAL ISSUES: NONE

APPROVE MINUTES:

APRIL 13, 2015: REGULAR MEETING

RICK MOVED TO APPROVE THE MINUTES FROM APRIL 13, 2015. RIK: 2ND.

JENNIFER WILL CORRECT MEAL POLICY TO STATE “MAY” AND NOT “APRIL”.

CHIP: YES, PAUL: YES, RIK HENRIKSON, RICK WENZEL: YES, JIM: YES – **MOTION PASSED**

TREASURERS REPORT: ATTACHED. PAUL REVIEWED THE FINANCIALS FOR APRIL 2015.

CHIEFS REPORT: ALL CHIEF AGENDA ITEMS ARE ATTACHED - REVIEWED BY CHIEF LEVY.

CONSENT AGENDA 05192015-01: ORGANIZATION CHART

CONSENT AGENDA 05192015-02: LEVY LEAVE SCHEDULE

DISCUSSION AGENDA 05192015-01: CHIEF REVIEW SCHEDULE

DISCUSSION AGENDA 05192015-02: DOLA GRANT UPDATE

DISCUSSION AGENDA 05192015-03: ADJUSTED 2015 GENERAL BUDGET

INFORMATIONAL AGENDA 05192015-01: GENERAL BUSINESS

- **ADDITIONAL ITEMS:**

- COMMAND VEHICLE SPECS - ATTACHED
- OPEN HOUSE AND BOARD MEETING AT STN 4: JULY 2015
- HAZMAT TRAINING: CHIEF LEVY WILL ASSIST CHIEF DON TAYLOR

EXECUTIVE SESSION:

RICK REQUESTED TO MOVE INTO EXECUTIVE SESSION PURSUANT TO CRS 24-6-402(E) FOR DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS AND INSTRUCTING NEGOTIATORS – REGARDING THE CHIEFS CONTRACT. PAUL: 2ND.

CHIP: YES, PAUL: YES, RIK HENRIKSON: YES, RICK WENZEL: YES, JIM: YES – **MOTION PASSED**

THE BOARD TOOK A 5 MINUTE BREAK

ENTER EXECUTIVE SESSION AT: 8:40PM

RESUME REGULAR SESSION AT: 9:17PM

JIM STATED THE BOARD DISCUSSED IN EXECUTIVE SESSION TO ENTER INTO A CONTRACT WITH CHIEF LEVY FOR A SALARY OF \$65,000 BEGINNING THE 18TH OF MAY. CONTRACT WILL INCLUDE 3 WEEKS OF LEAVE (PRORATED TO HIS INITIAL HIRE DATE), ACCRUED EVERY TWO WEEKS AND \$100/MONTH CELL PHONE STIPEND.

RIK HENRIKSON MOVED TO APPROVE THE CONTRACT WITH CHIEF LEVY, AS NOTED ABOVE. PAUL: 2ND.
CHIP: YES, PAUL: YES, RIK HENRIKSON: YES, RICK WENZEL: YES, JIM: YES – **MOTION PASSED**

OLD BUSINESS:

UPDATE ON STAFFING PLAN: NO UPDATE

ROLLINSVILLE STATION: NO UPDATE

LONG RANGE PLANNING: DON TAYLOR HAS SENT THE STRATEGIC PLANNING DOCUMENT FOR REVIEW. REVIEW IN THE SPECIAL MEETING TO BE SCHEDULED FOR NEXT MONTH.

STATION 1 PROJECT: REVIEW OF DRAFT CONTRACT WITH SPACIAL CONCEPTS. PRIOR APPROVAL FOR \$600 FOR PLANS. CHIP NOTED THAT THE DRAWINGS ARE NECESSARY TO GET CORRECT/VALID BIDS. STRUCTURAL ENGINEER COSTS WILL BE AN ADDITIONAL \$500 (APPROXIMATE) – WILL INCLUDE 4 STAMPED PLANS. CHIEF LEVY NOTED THAT THE CONTRACT NEEDS TO HAVE A TIMELINE. PAUL SUGGESTED A TIMELINE OF 30 DAYS.

PAUL MOVED TO APPROVE THE CONTRACT WITH SPACIAL CONCEPTS – WITH THE ADDITION OF HAVING FINISHED DRAWINGS WITHIN 30 DAYS. RIK: 2ND.
RICK: CHIP WILL CONTINUE TO TAKE THE LEAD ON THE PROJECT.
CHIP: YES, PAUL: YES, RIK HENRIKSON: YES, RICK WENZEL: YES, JIM: YES – **MOTION PASSED**

STATION 8 PROJECT: ONE BID HAS BEEN RECEIVED, 3 ADDITIONAL BIDDERS POSSIBLE.

NEW BUSINESS: NONE

PUBLIC COMMENT: ZACH IS IN 4TH GRADE AND WANTED TO LET US KNOW THAT HE REALLY ENJOYED SAFETY DAY AT GILPIN SCHOOL.

ADDITIONAL COMMENTS:

DATE FOR A SPECIAL MEETING: JUNE 30TH, 7PM @ STN 3.

JENNIFER: CLARIFICATION ON VACATION PAY VS. PTO. CHIEF LEVY WILL ACCRUE 120 HOURS FOR THE YEAR, ACCRUED BI-WEEKLY.

COMMISSIONERS: WILL WORK WITH CHIEF LEVY TO MEET WITH THE COMMISSIONERS. INVITE THEM TO THE BOARD MEETING AT STATION #9 IN JULY.

NEXT MEETINGS:

REGULAR MEETING: JUNE 16, 2015 @ 7PM – STATION #4: 5927 MAGNOLIA ROAD

SPECIAL MEETING: JUNE 30TH, 2015 @ 7PM - STATION #3

MEETING ADJOURNED: 9:50PM

RESPECTFULLY SUBMITTED BY: JENNIFER HINDERMAN, JUNE 16, 2015

SECRETARY: _____ **DATE:** _____